

Pacific Northwest Tennis Officials Association

Meeting Minutes

October 3, 2018

Attendance: Denise Alexander, Carl Beardsley, Mitchell Roth, Barb Silvey, Mark Benecke, Holly Weyhrauch, Chris Zablan and Becky Martin.

Absent Excused: Siamak Hajarizadeh.

Called to Order: Denise called the meeting to order at 7:05 pm.

Minutes: Minutes for September approved unanimously after the bank balance was corrected.

OFFICER REPORTS

Treasurer: Mark reported that the current bank balance is \$ 2,052.86.

President:

- **List of PNW Officials:** Denise announced that she received a list of PNW officials from Adam Hutchinson on September 14th. Certification was due to be completed by September 16th, however they were not completed until September 25th. Some of the certification may be delayed because of this, however, Denise reported that her certification was updated in Officials First on October 1st.
- **Sectional Chairs:** Sectional Chairs were responsible for recording this year's total days work for each discipline then determine level of certification according to the 2018 Certification Guide. USTA committee then determined the 2019 certifications using the new certification formatting. NUCULA has not posted the 2019 certifications at this time.
- **New Certifications:** New certifications are posted on Officials First in our section. Contact information is located under the Officials tab. The contact information is not available to persons outside our section except the Sectional Chairs.
- **Announcing Awards:** Votes are in. Official of the Year is Sam Sambrano and Rookie of the Year is Greg Van Gasse. Voting tally was distributed to the board.
- **October Newsletter:** Denise reported that she plans to get the October Newsletter out by Friday.
- **Vision Forms:** Vision forms from last year should have been updated in Officials First.
- **Membership dues:** Denise announced that we will be using Pay Pal for membership dues. Invoices can be sent out to members by Pay Pal. They will provide receipts for tax purposes.

- **USTA Sectionals:** USTA sectionals for 65+, Mixed and One Doubles will be played in Tacoma during the the 1st two weeks of November.
- **ITA Invitational:** ITA Invitational is schedule for September and October in Seattle. All tournaments have been posted on the Events Calendar.
- **Board Insurance:** Denise reported that she sent an inquiry to USTA Officiating Committee regarding insurance options for the board. They did respond with a contact person who has not contacted Denise. Tony Annagon contacted NASO which ended up to be too expensive. We are currently insured by United States Liability Insurance Co. We might remind ourselves that they have never raised our premiums. We might be fine to stick with them.
- **Workshop Evaluations:** Denise announced that the Chair USTA Workshop had positive evaluations from both trainers and participants. A thank you note was sent to the the trainers and club manager at Central Park.
- **Assignor's Survey:** The area assignors survey is currently open to Tournament Directors. Deadline for the survey is Sunday.

OLD BUSINESS

- **Extending surveys to members:** Denise brought up the idea of extending our surveys (assignor's survey etc.) to the membership. After a brief discussion, Denise made a motion to extend the survey to members. Mitch seconded. All approved.
- **Meeting Call in Number:** With concern over confidentiality, Denise suggested that we explore changing our call in number. Before we make any changes, Denise wants to contact our current service, Global Network, to see if there are options to make our service more secure.
- **Upcoming Workshops:** Denise reported that site organizers for upcoming workshops in Alaska, Eugene and Portland are planned. An e-mail was sent out September 27th regarding the details. Northern Washington has some officials who want to organize another Roving Workshop in Seattle. Due to the late request there is concern USTA will not accept.
- **New Verbiage with new Certification:** Denise discussed the new verbiage used for USTA certification levels.
- Foundation I – Completed workshops and new certification requirements but have never worked.
- Foundation II – When the new official has completed 3 work days.
- USTA Rover – When the official has completed 15 work days.
- **Progress on Portland Official's Performance:** Holly submitted a Shadow Card on the official undergoing additional training to the board. The official has made progress and noted by another official much improved performance. Tony has sent out solicits for work to the official since the evaluation but has received no response. Denise will contact the official to find out his/her intention for further work.

NEW BUSINESS

- **The following are topics Denise plans to discuss with Adam Hutchinson (Adult Sectional Coordinator) in their next meeting. This has to do with our new contract.**
 - Assigning restrictions
 - Level of officiating
 - Roving procedures preferred and then documented
 - Will the USTA Tacoma and Vancouver sites be the primary area for the Adult and Junior events?
 - Will the Sunriver site still be used and list of options for assigning at this event to appease TOA membership?
 - Rate increases?
- **Certification Appeals and Upgrading Certification during the year:** Denise discussed the process for certification appeals for 2019. The guidelines for appeals state that you can do it, but it is not clear on how. Changing certification levels is not clear either. Example – how do you move from Foundation I to USTA Rover. Denise will contact the USTA Officiating Department to get clarification.

Next meeting: November 7, 2018. Last meeting of the year.

Adjournment: Meeting was adjourned at 9pm. All approved.

Respectfully submitted,

Becky Martin