

# Pacific Northwest Tennis Officials Association

## Meeting Minutes

February 6, 2019

**Call to Order:** Denise Alexander called the meeting to order at 7:05 pm.

**Attendance:** Barb Silvey, Mark Benecke, Denise Alexander, Mitch Roth, Carl Beardsley, Siamak Hajarizadeh and Becky Martin. **Excused:** Holly Weyhrauch and Chris Zablan.

**Approval of Minutes:** Denise moved to approve the January 2019 minutes. Mark seconded and all approved.

### OFFICER REPORTS

**Treasurer:** Mark announced that the current bank balance is \$2,207.18.

#### President:

- **Updates for New Hire procedures:** Updates were made on our website for new hire procedures. Just added, now they can shadow before attending a Roving Workshop. Once the 2020 recertification requirements are posted we can update the website. For 2020 it should only be the eye exam. The vision forms were mailed out to officials, but they can be downloaded from OfficialsFirst.
- **TOA Members:** Denise reported that we have (61) TOA members. Two officials in our section are certified but elected not to join.
- **Webinar training for Officials certified prior to January 1, 2013:** In the coming months, USTA will develop a webinar training for Officials who were certified prior to January 2013. For this group of Officials, the webinar training can be taken in lieu of an in-person workshop to maintain the following certifications: USTA Roving, USTA Referee, USTA Chair, USTA Chief and Academy Line. Additional details regarding webinar eligibility will be shared in the near future.
- **Roving and Referee Workshops:** The date for the Roving Workshop is April 27<sup>th</sup> and the Referee Workshop is scheduled for June 1<sup>st</sup>. Sites have not yet been selected.
- **Online Calendar:** Denise reported that the calendar has been partially updated. More information needs to be added. Once updated, Denise will send out to the board members.
- **Newsletter:** Denise announced that she would like to send out the newsletter quarterly. Feb – Winter, May – Spring, July – Summer and Oct – Fall. In addition, she encouraged the board to submit articles and pictures of interest related to officiating. Send submissions to Denise.

- **Grass Roots Award:** Denise reviewed the process for the Grass Root award. If the person nominated for the National Nicholas Powel Award from our section does not win, their name should be submitted for the Grass Roots Award. Darryl Kealy was nominated for the Grass Roots Award by Denise and seconded by Siamak. All approved.

## **OLD BUSINESS:**

**Ways to shorten the board meetings:** Some suggestion to help shorten the meeting were:

- Add time frames for each topic
- Approve the agenda before the minutes
- Use code words such as “parking lot”
- Roll Call
- Place the important topic that requires action at the end of the agenda
- Directors comment – Add a place on the agenda that designates if the topic should be addressed during or after the meeting

More to follow on this discussion.

## **NEW BUSINESS:**

- **Annual Meeting:** The Annual Meeting is scheduled for April 3<sup>rd</sup>. Need 1-2 officers for the Nominations Committee. Mark and Mitch will head the committee.
- **Terms Ending:** Mitch, Mark and Chris are scheduled to come off the board. Of the three – Mitch would like to run again.
- **New Grievance and Evaluation Committees:** The Evaluation Committee (submits to membership the evaluations of our assignors) needs to form at the next meeting. The Grievance Committee will change membership in June.

**Next meeting: March 6, 2019**

**Adjournment:** Becky moved, Mitch 2<sup>nd</sup> to adjourn. Meeting adjourned at 9pm.

Respectfully submitted,

**Becky Martin**