

# Pacific Northwest Tennis Officials Association

## Meeting Minutes

November 6, 2019

**Call to Order:** by Denise Alexander at 7:06 pm.

**Attendance:** Denise Alexander, Becky Martin, Mitchell Roth, Carl Beardsley, Siamak Hajarizadeh, Holly Weyhrauch, Barbara Anderson, Barb Silvey. **Excused:** Scott Pennington.

**Approval of Minutes:** October meeting minutes were approved with corrections.

**Approval of Agenda:** The Agenda was adopted with no changes..

### Officer and Committee Reports

-- **Treasurer:**

- Barbara reported a bank balance of \$1,042.28. Board Insurance premium was paid. Tax forms for 2018 were filed by Denise.

-- **President:**

- Denise sent a survey to other sections requesting information on pay rates. Two replies were received which indicated that a \$1 increase to \$19/hour is competitive.
- A recruitment email was sent to officials who started the process, but have not completed all requirements. The letter emphasized the need for new officials at local Section events, ITA and Line work on the pro circuit. Replies were received from 5 "lost" officials. Barb noted she has 4 new recruits.
- Certification: USTA notified officials by email who had not completed recertification by October 1. Many of those had not turned in the Vision forms. Denise helped a few officials who needed assistance with SafePlay and Background Checks. As of November 6, there are 6 officials listed as not certified on OfficialsFirst. Most need Vision forms only. Denise will continue to reach out to those officials who remain uncertified.

-- **Shadow Assignors:** (Denise, Becky, Mitch, Camilla George, Barb S.)

- Becky contacted Jill Waters.

-- **Workshop Committee:** (Denise, Barb S, Holly, Scott)

- Denise contacted Bend G&CC regarding a Roving clinic.
- Holly has requested Chair clinic at Mountain Park for December 15.
- Barb reported Gonzaga is supportive of Chair clinic after individual championships.
- Scott approached UP men's coach about Lines clinic in January. He also looked into the path from clinic to working Lines. USTA recommends contacting smaller 10K tournaments for training opportunities. He noted the training can be expensive before any real work is available.

-- **Grievance Committee:** (Denise, Scott, Becky)

- A replacement for Becky is needed to address a possible grievance. Barbara Anderson volunteered.

## Old Business

- **Recruiting ITA Officials:** Denise learned that 4 officials discussed at the October meeting have already worked ITA events. They are: Robin Okubo, Mick Horton, Krishnan Gowri and Mary Klinger. Denise will continue to monitor and reach out to more officials to recruit for ITA.
- **Membership Renewal:** Mitch has updated the online form and Denise has updated PayPal invoices. Waiting for certification appeals to be completed. Denise will send out reminders this week that payment is due by January 1.
- **Website:** Progress has been made on updating the website recertification procedures and more will be added when the information is available. The Board information needs to be updated. Mitch and Denise will coordinate.
- **2020 Fee Schedule:** Will be sent to TDs by the end of November.

## New Business

- **Honorary Members:** We have a few retirees this year and would like to revisit the discussion started about how we can acknowledge our honorary members. Suggestions included a Hall of Fame plaque or certificate for retirements.
- **Owen Klinger Donation:** Inquiries were received about contributing to the Owen Klinger Memorial Scholarship Fund at UP. After discussion on ways to make a contribution, Mitch moved and Holly 2<sup>nd</sup> to contribute \$100 from Association funds and announce the contribution to the membership along with information on how members can contribute individually. Motion passed by vote of 4 in favor, 1 opposed and 1 abstention.

## January Meeting Topics

- Membership count
- ITA Officials Shadows and training

**Directors Comments:** None

**Next Meeting:** January 8, 2020 at 7:00pm PDT.

**Adjournment:** Meeting adjourned at 8:57pm.

Respectfully submitted,



Mitchell Roth, Secretary