

# Pacific Northwest Tennis Officials Association

## Meeting Minutes

October 2, 2019

**Call to Order:** by Denise Alexander at 7:09 pm.

**Attendance:** Denise Alexander, Becky Martin, Mitchell Roth, Carl Beardsley, Siamak Hajarizadeh, Scott Pennington. **Excused:** Holly Weyhrauch, Barbara Anderson, Barb Silvey.

**Approval of Minutes:** September meeting minutes were approved with no changes.

**Approval of Agenda:** The Agenda was adopted with no changes..

### Officer and Committee Reports

#### -- Treasurer:

- Denise reported a bank balance of \$ 2037.61. Two new officials are paid up.
- Barbara Anderson reported Board insurance was paid last year in November. She contacted the insurance company but the lady she spoke to could not find the policy. She gave Barbara the name of another person to contact who was out of the office until next week.
- Tax forms for 2018 – Denise will file by October 15 deadline.

#### -- President:

- ITA assignors: were sent email requesting they add their contact information to the ITA assignors list. All have added their info and the list is posted on ZebraWeb.
- Certification: There were issues with the SafePlay website shutting down on Sept. 29-30. Because of this a few officials in our section were not able to complete this requirement. USTA also closed OfficialsFirst accounts until Oct. 2 to update 2020 Certifications. Once USTA has completed certifications the Sectional Chair will get a list of officials who did not complete all the requirements in their section. There will be an appeals process that the individual official will need to follow and submit. This should allow officials to complete these requirements. Becky expressed frustration with Safeplay after being locked out and spending over 5 hours trying to complete the 20 minute course.
- Information was received that a new official completed their shadowing hours at a USTA Adult Sectional event. The Adult Coordinator has requested no training at Adult Sectional events at this time. Area assignors and area Shadow assignors need to be informed. Becky volunteered to contact Julie & Holly and other assignors.
- ITA plans on checking USTA certs, most likely after the deadline for any certification appeals.
- Adam agreed to \$19/hr rate for 2020 Adult Sectionals.

#### -- Shadow Assignors:

- New official Eric Wold (Eugene) has completed USTA requirements with Tony H and is also interested in ITA.
- New official Fiachra O'dea from Renton has been cleared for certification.
- Becky is working with new recruit Kim Caponidro.

- Mitch asked who can file the online Shadow completion form. Denise is authorized to file for the Section chair.
  - Siamak noted that for ITA chair shadowing, he recommends new officials observe several matches before working as chair.
- **Workshop Committee:**
- Roving workshop cancelled due to low enrollment.
  - Holly will give update on Chair workshop when she returns from travel.
- **Grievance Committee:** (Denise, Scott, Becky) No report. Grievance forms are available on website.

## Old Business

- **2020 Workshop schedule:** Denise suggested 2 Roving, 2 Chair, 1 Referee and possibly Lines. Denise agreed to survey membership on types of workshops and preferred dates and will report back at November meeting. The format and suitable events for a Lines clinic were discussed. There are no PNW events with line judges. Scott will look into requirements for Line clinics.
- **Recruiting ITA Officials:** Denise will contact non-ITA officials to see who might be interested in ITA certification and report back in November. Also encourage shadowing at Fall Invitationals and completing the online Chair and Referee learning courses this fall.
- **Contact USTA** about allowing alternative webinars for areas that have few officials.

## New Business

- **Website update:** by Nov. 2019 and add annual calendar. Mitch will look into calendar widgets and report back at November meeting.
- **2020 Membership Renewal:** Due January 1, 2020. Members who joined after Sept. 2019 are paid up for the upcoming year. Mitch will update membership form on website. Denise will announce renewals open November 1 and check on PayPal fees and setup.
- **November Meeting Topics:**
- -USTA/ITA Certification updates.
  - Contact TDs about new fee schedule.
  - -Tying up loose ends to finish the year.

**Directors Comments:** None

**Next Meeting: November 6, 2019 at 7:00pm PDT.** (Last BoD meeting for 2019. Resume 2nd week of January, 2020.)

**Adjournment:** Meeting adjourned at 9:03pm.

Respectfully submitted,



Mitchell Roth, Secretary