

# Pacific Northwest Tennis Officials Association

## Meeting Minutes

February 7, 2018

The meeting was called to order by Denise Alexander, President, at 7:05 pm.

**Attendance:** Denise Alexander, Becky Martin, Holly Weyhrauch, Carl Beardsley, Mark Benecke, Mitch Roth, Chris Zablan and Barb Silvey.

**Unexcused Absence:** Siamak Hajarizadeh

**Approval of minutes:** Denise moved to approve the minutes, Holly seconded and all agreed.

**Bank Balance:** Mark announced that our bank balance is \$ 2160.41.

### Updates

**USTA Contract:** Our USTA contract has been approved and signed. Adam wants the ability to review our services. Denise responded by asking that all grievances be put in writing.

Do not have the adult and junior sectionals schedule. When the schedule is available, Julie Dorr will be doing the assigning for the junior sectionals.

**Certification:** Certification appeals are completed. List of certified officials have been sent to the assignors.

**PNWTOA Membership:** The current number of officials is 65. There are 56 paid memberships. Still waiting for a few more payments.

**Event Calendar:** Denise announced that she wants to add major tournaments. Mitch suggested that we have one event calendar for the web-site and one for TOA. The TOA calendar will have more specific information which will be helpful for planning.

**Record of Dates for ITA Assignments:** Denise is requesting a record of the time ITA solicits go out and the time the assignments go out. Will be a good tool for the review of the ITA assignors.

**Sectional Awards Party:** The PNW 2017 Sectional Awards for Julie Dorr and Krishnan Gowri will be held Sunday, February 25<sup>th</sup> at 5pm. The venue is EURKA Restaurant in Seattle. In the future, Denise suggested that the awards be decided in September and the awards ceremony held in October. All agreed.

**Grievance Documents:** Two grievance documents have been sent out. One of the documents requires more documentation specific to the grievance and follow up information. We need to evaluate both forms and choose which one will serve us well.

**Updated Procedures for New Officials:** We have the current procedure for new officials on our website. Please note that Safe Play is now USTA Safe Play.

**Resignation:** Grace Abrales has resigned as Shadow Assignor for Washington. We are working on a outline of duties. We will solicit for the position as soon as the document is completed. Denise is temporarily taking over assigning. We have 2 officials that are now shadowing and 2 that are completing requirements.

**Questions?** Becky Martin questioned whether our fee schedule is posted anywhere. Since we couldn't find it, Denise suggested that Mitch put it on our website. He agreed to do so.

## **Discussion**

**Nomination committee:** Denise announced that we need to organize a Nominating Committee to elect new board members. There are 3 members who have expiring terms.

President – Denise Alexander

Officer at Large – Holly Weyhrauch

Officer at Large – Barb Silvey

Denise and Barb would like to run again. Holly would not like to commit at this time.

Mitch agreed to chair the Nominating Committee. Carl and Chris will make up the rest of the committee. All in favor.

Mitch stated that he will solicit to the association for nominees. Hopefully, he will get the ballots out in March.

**By-Law change:** In order to coordinate elections with the annual meeting, Barb proposed that our annual meeting be held in the 1<sup>st</sup> week of April. All agreed. This will require a by-law change. After the wording has been corrected we will need a vote by the association and the board to approve.

**Minutes:** Denise requested that the minutes be available within 2 weeks of the board meeting. Becky agreed to meet the deadline.

**Newsletter:** Denise announced that the newsletter will be out bi-monthly. The monthly Event Calendar will be out monthly.

### **New Business**

Denise would like to develop criteria for Honorary Membership. The process has not been completed in the by-laws. (refer to Article 3 Sect.1) below.

Article 3 Sect. 1.) Draft of Honorary Member Criteria is in the process of being written. B). Honorary Members. Honorary members may be elected by a majority vote of the Board of Directors for special service to tennis or to the Association and are not required to pay annual dues. All honorary members are eligible to vote.

More criteria to be added. With information we currently have Denise requested the board to submit the names of individuals who would be appropriate for Honorary Membership. (OK to e-mail submissions).

### **Adjournment**

Denise moved to adjourn the meeting. Holly seconded. All approve. Meeting was adjourned at 9:00 pm.

### **Next Meeting:**

**March 7, 2018**

**7pm Wednesday**

**Respectfully submitted,**

**Becky Martin**