

Pacific Northwest Tennis Officials Association

Annual Meeting Minutes

April 4, 2018

The meeting was called to order by Denise Alexander at 7:06 pm.

Attendance: Denise Alexander, Mark Benecke, Mitchell Roth, Jill Borgida, Garrett Mau, Holly Weyhrauch, Carl Zablan, Siamak Hajarizadeh, Julie Dorr, Barb Silvey and Becky Martin.

Absent:

Approval of Minutes: Denise made a motion to approve the March minutes, Holly seconded and all approved.

PNWTOA Updates:

1. Current TOA memberships: 57

Retired 2018: 2

Uncertified: 10-13.

New members joining over the past 12 months: 8

2. All PNW-certification appeals were granted for 2018.

3. The hourly wage increase to \$ 18:00 has been approved. Last increase 5 years ago.

4. Two Sectional Awards were given by the PNWTOA. One USTA Grassroots Award to Julie Dorr, nominee was submitted by PNWTOA. One National Award was given to Kristen Siebecker – Jack Stahr.

5. Membership Dues have increased from \$25 to \$30 for 2018. The dues cover the operating costs for: a.) BoD Liability insurance, b.) PNWTOA Website, c.) Non-profit registration, d.) Sectional awards, e.) Venue charges and lunches for sectional training workshops, f.) Business cards for recruiting.

6. Appointment of new sectional assignor, Holly Weyhrauch. She has established a professional rapport with officials, clients and increased employment opportunities, a.) Tualatin Hills Racket Club, b.) Oregon Open events, c.) PNW open circuit.

7. New contract with USTA/PNW to include Roving Officials for USTA Adult Sectional events. * These assignments also include opportunities to work as

Deputy Referee and meet the work assignments for Sectional Referee certification.

8. Schedule increases in ITA assignments this fall and winter. The PNW has had trouble filling ITA shifts primarily because of inactive or retired ITA officials. The TOA would like to hear input on ways to promote USTA officials for ITA, training for ITA and a progression of advancement for new ITA officials.

9. Elevating our efforts for recruiting include, a.) business cards with contact information to PNWTOA email and website, b.) procedures for becoming an official have been updated on the pnwtennisofficials.com website under the **certification tab**. (Important to get official candidates onto the website and follow the first 5 steps). c.) appointing more area Shadow Assignors to focus on training and mentoring new officials, d.) boosting attendance of sectional workshops by officials who have 1-3 yrs. Experience in any of the offered disciplines.

10. **PNW in Person Roving Workshop is scheduled for May 6th at Lakewood Racket Club.** Registration is now open, access from NUCULA Home page. How to on NUCULA: OFFICIATING ONLINE LEARNING CENTER (CLICK HERE) AND CLICK on: "In Person Workshop's tab" to register. Future workshops to be scheduled, Line Umpire Workshop in Sept., followed by a Chair Workshop in October. Scheduling USTA In-Person Workshops are limited by venues that have court, chairs, and a classroom large enough for 12-15 people and within our budget. Our first year of hosting workshops went well except we were unable to get a classroom for the Chair Workshop and the Roving Workshop was expensive. The USTA National committee is expanding their strategies for the workshops and we will continue to comply with our best efforts.

11. Our event calendar will be updated regularly and sent out monthly until we are able to post it on the web. TOA calendar will highlight regularly scheduled annual tournaments in the PNW, USTA Adult and Jr. Sectionals, dates of current workshops in our section, USTA and ITA re-certification dates, TOA monthly meeting dates. (Mitch is working on finding a calendar that will work well with our website.

12. We now have documents outlining Recommended Guidelines and Procedures for a.) Area Assignors, b.) ITA Assignors, c.) Shadow/Training Assignors. These guidelines were formulated with the help of all those currently holding those positions. The reason for publishing was to establish a clearer aspect of the responsibilities and duties that are required. The TOA will also use

them for training new assignors and as a reference for annual assignor's evaluation.

13. Denise announced that she would like to add Sectional Awards and Honorary Members to our website. John Rodenberg submitted an almost complete list of past Sectional Award winners from 1990-2008. We are in the process of deciding what to present these officials from our section to exemplify our appreciation for their service.

14. NASO insurance is required to work any assignment at Vancouver Tennis Center and Tualatin Hills – two popular venues for tournaments. This is good insurance to have for officiating and the annual dues are tax deductible. The board encourages all officials to get it.

Questions and Answers

Open to all

Siamak brought up the concern of not getting solicits from outside our section. Expressed that many tournaments/ITA are handpicked. If no solicit comes out we can't apply. It was suggested that we work as a team to promote ourselves for ITA opportunities. It was also suggested that we contact National ITA with our concerns.

Becky brought up the issue regarding holding up paddles (that say game point) in ITA matches on deuce point. UW is the only site that practices this. Is this mandatory? Siamak agreed to check on this question.

Discussion –

Membership vote on (4) amendment changes to PNW/TOA Bylaws.

#1 Amendment – Election of directors-See below

#2 Amendment – Annual Meeting-See below

The board requests that the date range for the annual meeting be changed from December 1 – March 31 to January 1 – April 30. Passed.

#3 Amendment – Nominating Committee-See below

The board suggests that we need 5 people to serve 1 year term. ??

#4 Amendment – Selection of officers-See below

We need to elect 3 members to fill expiring terms. Mitch will send out candidates up for re-election. Those who are up for reelection, Denise Alexander, Barb Silvey

and Holly Weyhrauch, are planning to run again. However, the positions are open to others who wish to run.

Nominations for 2018 Nicholas E. Powell Award. This is a national award for services at the grassroots level. Deadline to submit our nomination is May 1, 2018. Becky nominated Denise and Barb Silvey. Denise declined and Seconded Barb's nomination. Denise nominated Darryl Kealy. Siamak and Barb Seconded.

Nominations for Honorary Memberships: Nominations accepted at any time. Contact Denise Alexander-alexander9688@comcast.net. Denise is still waiting to finalize the verbiage to describe the eligibility for honorary membership.

Current Shadow Assignors:

Camilla George – Northern Washington

Becky Martin – Southern Washington

Tony Hernandez – Southern Oregon, Group representative for Central Oregon

Siamak Hajarizadeh – volunteered for Northern Oregon

Barb Silvey – volunteered for Eastern Washington

Special Congratulations: Kristen Siebecker is receiving her first Line Umpire Assignment for the French Open. The board sincerely congratulates you.

Adjournment:

Denise proposed to adjourn the meeting. Becky seconded. All approve.

Meeting adjourned at 9:07 pm.

Next Meeting: May 2, 2018. Denise will be taking minutes as Becky will be on vacation.

Respectfully submitted,

Becky Martin

PACIFIC NORTHWEST TENNIS OFFICIALS ASSOCIATION

Proposed Bylaws Amendments

March 26, 2018

The Board of Directors of the PNWTOA recommends the adoption of the following Amendments to the Bylaws. The proposed Amendments make changes to the ***Election of Directors***, the ***Annual Meeting***, the ***Nominating Committee*** and the ***Selection of Officers***. A 2/3 vote of the membership is required to adopt each amendment to the Bylaws.

[Additions shown in bold; ~~deletions~~ shown as bold strikethrough]

Amendment #1: Election of Directors

The proposed amendment provides for the election of Directors by a vote of the membership and corrects a reference to the Annual Meeting.

ARTICLE 4: BOARD OF DIRECTORS

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Section 5. Election of ~~Officer and~~ Directors. ~~Officers and~~ Directors, with the exception of the past President, shall be elected by majority vote of members present and voting in person or by proxy at the Annual Meeting. See Nominating Committee in Article 5 Section 2 of the Bylaws. See Article 4, Section ~~11 9~~, sub point C for Annual Meeting information.

Amendment #2: Annual Meeting

The proposed amendment changes the time frame for the Annual Meeting to be held between January 1st and April 30th, in order to conform to the membership

year beginning on January 1st, and formalize the past practice of holding the meeting during the month of April.

ARTICLE 4: BOARD OF DIRECTORS

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Section 11. Meetings.

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(c) Annual Meeting. The Association shall hold either by conference call, webinar or in person an Annual Meeting between ~~December~~ January 1st and ~~March~~ April 30th on such a date and time as determined by the Board of Directors.

Amendment #3: Nominating Committee

The proposed amendment simplifies the appointment of the Nominating Committee by replacing the previously cumbersome process by a majority vote of the Directors. The new wording clarifies that the purpose of the Nominating Committee is to select candidates for the Board of Directors election.

ARTICLE 5: COMMITTEES OF THE BOARD OF DIRECTORS

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Section 2. Nominating Committee. There shall be a Nominating Committee of ~~five~~ **three** members appointed by a majority vote of the Directors. ~~which shall consist of the Association President, immediate Past President, and three (3) members elected at the Annual Meeting by a majority vote of the members present and voting or represented by proxy.~~ The Nominating Committee shall by majority vote select the candidates for ~~Officers and the Board of Directors election.~~ ~~The Committee shall also select by majority vote, the candidates for the three (3) non-Board members of the next Nominating Committee. The non-Board members of the Nominating Committee shall serve a term of one (1) year, and if a Committee member is unable to complete this term, the Board may appoint, by a majority vote, a member of the Association to complete the term.~~ The Committee shall not nominate any of its own members to any of the elected offices.

Amendment #4: Selection of Officers

The proposed amendment clarifies that the appointment of the Officers is by a majority vote of the Directors.

ARTICLE 6: OFFICERS

Section 1. Selection. The officers of this Association shall be a President, a Vice President, a Secretary and a Treasurer. Each officer shall be appointed for a term of two years **by a majority vote of the Directors** and shall serve until his or her successor is duly appointed unless removed as provided in these Bylaws. The same individual may simultaneously hold more than one office of the Association.