

Pacific Northwest Tennis Official Association

Meeting Minutes

July 6, 2017

The meeting was called to order at 7:08 pm by Denise Alexander.

**Attendance:** Denise Alexander, Carl Beardsley, Mark Benecke, Becky Martin, Holly Weyrauch and Mitchell Roth.

**Absent:** Barb Silvy (excused), Chris Zablan and Siamak Hajarizadeh.

**Approval of the minutes:** Denise made a motion to approve the June minutes, Holly seconded. All approve.

**Treasury Report:** Mark stated that our current bank statement shows a balance of \$ 1,746.71. We have to pay our Website Renewal fee. Mark will contact Mark Knudsen to guide him through the process.

**Updates:**

**New Board members:** Denise offered a welcome to our new board member Carl Beardsley. Chris Zablan, our other new member was not present.

**USTA background and Safe Play:** Denise announced that there were a few members that are not current. There was a computer problem and some who completed the training did not get credit recorded in NUCULA. Denise recommended that you check the website to make sure you are current.

**Grievance Committee:** Denise reminded the Grievance Committee that we must be prompt with our responses. Currently, there is an open grievance that needs to be resolved. Becky and Mitch assured the board that they will finish within a week.

**Update from Holly, Oregon Assignor:** Holly announced that she charges \$ 15.00 a day for assigning. Not sure what Julie charges. Will need to check with her. Denise requested a copy of Holly's solicits. Still have a few TD's in Oregon who are resistant to using USTA officials.

**New Hire Update:** Shadow Assignors need to receive completed training

documents before clearing to shadow.

**Board Positions:** Currently there are two board positions open. Vice President and Secretary. Mitch Roth was nominated for Vice President. Becky Martin nominated for Secretary. Both seconded. Vote unanimous for both candidates. Their terms will be two years.

**Change in meeting day:** Discussion regarding change of meeting day took place. Some wanted to change it to Wednesday. Denise agreed to send out an email to the board to get a consensus of which day works better. Wednesday or Thursday.

**ITA Assignor Review Committee:** Denise announced that we need 4 committees to evaluate the ITA assignors in Washington and Oregon as well as Shadow assignors. The following are assigned to evaluate:

**Oregon ITA assignor evaluators are: Holly and Mark**

**Washington ITA assignor evaluators are: Chris and Becky**

**Oregon Shadow assignor evaluators are: Holly and Carl**

**Washington Shadow assignor evaluators are: Barb and Mitch**

Denise will send out a template for evaluation. Would like to have the evaluations done by September.

**Assigning Fees:** Discussion took place about the need to standardize our assigning fees. Denise would like to see a percentage of the fee come back to the association. More discussion to follow.

## **New Business**

**Sectional Training Clinics:** The sectional training clinics will start in September. More info to come. Discussion took place about who should pay for the training. Should our officials pay for the training or can we fund it? Are there any grants?

**Website:** We will be posting the abbreviated monthly minutes on our site soon.

**Date of next meeting:** August 3, 2017 at 7pm.

**Adjournment:** Denise motioned to adjourn, Mark seconded. All approve.